

## **Bachelor of Science in Health Services Administration**

The Bachelor of Science in Health Services Administration program provides students with a broad view of today's Health Care System. The program provides the professional skills needed for administrative positions throughout the Health Care Industry. In addition, the program prepares its graduates for admissions into graduate level studies in the Health Care system. Florida National College awards a Bachelor of Science in Health Services Administration upon graduation from this program

### **GRADUATION REQUIREMENTS (MINIMUM OF 121 CREDITS)**

#### **GENERAL EDUCATION REQUIREMENTS (39 credits)**

##### **Communications (9 credits)**

|          |                                    |   |
|----------|------------------------------------|---|
| ENC 1101 | English Composition I              | 3 |
| ENC 1102 | English Composition II             | 3 |
| SPC 1040 | Fundamentals of Oral Communication | 3 |

##### **Mathematics (7 credits)**

|          |                            |   |
|----------|----------------------------|---|
| MAC 1103 | College Algebra I          | 3 |
| STA 2014 | Introduction to Statistics | 4 |

##### **Humanities (6 credits) 6**

##### **Behavioral/Social Science (6 credits) 6**

##### **Natural Science (7 credits)**

|           |                     |   |
|-----------|---------------------|---|
| BSC 1020C | Human Biology       | 4 |
| BSC 1081  | Basic Human Anatomy | 3 |

##### **Computers (4 credits)**

|          |                                  |   |
|----------|----------------------------------|---|
| CGS 1030 | Intro. to Information Technology | 4 |
|----------|----------------------------------|---|

#### **HSA CORE REQUIREMENTS:**

##### **Lower Level Courses (25 credits)**

|           |                                   |   |
|-----------|-----------------------------------|---|
| MAN 2200  | Principles of Business Management | 3 |
| ACG 2003  | Principles of Accounting I        | 3 |
| ACG 2003L | Principles of Accounting I Lab    | 1 |
| HSC 1000C | Introduction to Health Care       | 3 |
| HSC 1531C | Medical Terminology               | 3 |
| MEA 2304C | Medical Office Management         | 3 |
| MEA 2305C | Medical Office Procedures         | 3 |

|           |                                    |   |
|-----------|------------------------------------|---|
| MEA 2335C | Medical Insurance Coding & Billing | 3 |
| ACG 2071  | Managerial Accounting              | 3 |

**Upper Level Courses (42 credits)**

|          |  |   |
|----------|--|---|
| HSA 3111 | Introduction to Health Services Administration | 3 |
| HSA 3192 | Introduction to Medical Informatics            | 3 |
| HSA 3170 | Financial Issues in Health Care                | 3 |
| HSA 3553 | Ethics in Health Care                          | 3 |
| HSC 3201 | Community Health and Epidemiology              | 3 |
| MAR 3712 | Health Care Marketing                          | 3 |
| GEB 3213 | Business Communication                         | 3 |
| HSA 3412 | Cultural Diversity in Health Care              | 3 |
| HSA 4502 | Risk Management                                | 3 |
| MAN 4151 | Organizational Behavior                        | 3 |
| MAN 4301 | Human Resource Management                      | 3 |
| PLA 4522 | Health Care Law                                | 3 |
| HSA 4222 | Long Term Care Administration                  | 3 |
| HSA 4922 | Health Services Administration Capstone        | 3 |

**Suggested Electives: (15 credits)**

|          |  |   |
|----------|--|---|
| HSA 3191 | Health Information Systems               | 3 |
| HSA 3651 | Ethics of Caring for the Elderly         | 3 |
| MAN 3342 | Supervisory Skills                       | 3 |
| MAN 4802 | Entrepreneurship                         | 3 |
| MAN 4441 | Negotiation & Conflict Resolution        | 3 |
| HSA 4421 | Legal Aspect & Legislation in Healthcare | 3 |

Elective Credits choose 5 courses from the Suggested Elective  
 Florida National College Accepts up to 61 Credits within the same discipline. Only  
 Applicable Credits will be accepted from non related discipline.